



## Data Storage – The new law of GDPR

This is to summarize the responsibility of Hope Community Church toward the new Data Protection law. It is not a massive change but makes changes to take account of modern methods of data storage (such as electronic data recording) and to be more positive about the rights of each individual to choose what they consent to. So, to keep in line with legislation, we have updated our Data Protection policy. A full copy setting out how this affects you is on the website but this sheet sets out the salient points.

**DATA** From May 2018 the old Data Protection Act 1998 is being replaced by a new law known as the General Data Protection Regulation (GDPR). Essentially this law is to protect individuals personal data being used for purposes other than that for which it was given. In Hope Community Church, we hold minimal data such as Name; Address; Phone and e-mail details so that we can get in touch, should there be a reason such as cancelling a meeting. However, this still constitutes us 'processing' data and for that we need your permission. We also keep your data in an Address Book on the church website. This is only visible to members of Hope Church by using their password, but again we need your permission to allow us to do this.

**PHOTOGRAPHS** From time to time, photographs are taken in church or at related events. Whilst asking permission to hold your data, we would ask your permission to take photos of you or your family and these might be used in news articles on printed literature or on the website. Signify whether or not you are in agreement to such use with a ✓ or an X.

An X will signify we check that pictures of you, or any members of your family, are not used anywhere. To make things very simple we ask you to fill in the spaces on this form to verify we have your details correctly. *We need a separate sheet for each adult member in a family.*

Please **sign**, and providing you agree, ✓ the box showing your agreement to your details being **stored**. Now ✓ the second box signifying your agreement to them **being on the website**. Finally ✓ the box relating to photographs.

If you do not agree to any of the options please put a X in that box.

Thank you for your time in helping us comply with your wishes.

Christian Name	<input type="text"/>	Surname	<input type="text"/>
House No & Street	<input type="text"/>		
Town	<input type="text"/>		
County	<input type="text"/>		
Postcode	<input type="text"/>		
Telephone no	<input type="text"/>		
Mobile Tel no	<input type="text"/>	Signature	<input type="text"/>
e-mail address	<input type="text"/>		
I agree to Hope Community Church holding & using my details in accord with their DP policy.			<input type="checkbox"/>
I agree to Hope Community Church storing my details on the members section of HCC website.			<input type="checkbox"/>
I agree to photos of my family being used on printed documents or the website			<input type="checkbox"/>

FORM DP1